Proposers’ Conference 5/3/17, 1:00pm

Rebecca began the meeting:

CCMEP plans have been added to the omj15.com website.

On the website, under procurement is the Youth RFP documents and Q & A is located at the bottom in RED.

The RFP has 3 sections. Section 1 is the narrative and explains the programs, rules and regulations. Section 2 (provided in pdf so there are no discrepancies of the questions asked and word format) is the portion that has the questions to be answered. And Section 3 is the Budget that needs to be completed based on the information provided in Section 2.

Responses must be in Word, PDf or Excel format

CCMEP plan link is what was originally submitted. Any updates need to be submitted to OVER to update the website.

Discussed Q & A received to date. Handout provided.

Everything WIOA must be procured by the WDB; WDB decided that there would be one lead within each county; and then the lead in each county would determine if they have all 14 elements available or if the lead must procure for elements not available. Each county will have to let the WDB know which elements that will need to be procured. There will be a standardized procurement form that will go out from the WDB with modifications if needed for a specific element within a county.

Proposed timeline was reviewed.

It was noted that the Sign in sheet must be signed by at least one representative of each agency that will be submitting a proposal.

Q: Are we bidding on Youth Program design and elements? Misty Wells

A: You are bidding on the Youth Program Design and what elements that you are able to provide within your agency/county.

Q: Section 1, Pg 9 of 10 One-Stop Operator appears several times under General Contract Requirements: , is this accurate? Kathy Lott-Gramkow

A: All of the references to One-Stop need to be changed to reflect WIOA Youth Program, etc as applicable.

Which brings up a good point… Rebecca mentioned that it would be beneficial to describe how the referral process and the Release of Information would work if an entity other than the CCMEP lead was operating WIOA youth.

Q: Who is rating this RFP? Thomas Ballengee

A: A committee of Workforce Development Board members was selected; there is a representative from each county.

Q: Section 1 pg 3 references that the COG will review and act upon the WDB recommendation, does this mean that they will go with the WDB suggestion? Thomas Ballengee

1. It means it is the COG’s discretion to act upon the WDB recommendation with whatever action the COG chooses.

Q: After the last youth RFP, we were asked for clarification after the rating? Why is that allowed? Is that allowed? Vicki Quesinberry

A: You can always ask for additional information after a RFP is submitted. See page 7 of 10 Section 1.

Misty says whoever is rating needs to have a good knowledge of what is occurring and their role.

Time ended 1:35 pm